

Walton Park Indoor Football Centre Risk Assessment

Task To Be Assessed:	<i>Re - Opening the Sports Facilities following the closure as a result of the coronavirus pandemic</i>	
Assessor Name:	N/AN/A	
Reference Number:	n/a	
Number Of People Exposed:	<i>Potentially up to 12 bookings of 10 players</i>	<i>Most Recent update 12/05/2021</i>
People Exposed (Staff / Student / Visitor):	<i>Staff Players Community Contractors</i>	
Activity Description: (Please give a description of the activity you are risk-assessing, including times, number of people, and current controls where applicable)	<p><i>This assessment considers the risks of re-opening the sports facilities following the closure during the Covid-19 pandemic. It considers the additional hazards created by carrying out the closure, and the potential exposure to coronavirus during the centres ongoing operation. It should be implemented in addition to and above (where applicable) the control measures identified in the relevant premises and activity risk assessments for Walton Park Indoor Football Centre and any areas used by staff or players.</i></p> <p><i>This assessment is written in line with guidance from the World Health Organisation (WHO), CC Leisure Solutions, UK Government, UK Active and the FA. The hazards related to coronavirus are considered by the spread of the virus by inhaling infected particles, and coming into contact with surfaces on which there are infected particles.</i></p>	

Hazard Checklist – use this to identify the hazards to be considered:

Situational	Tick	Physical / Chemical	Tick	Environmental	Tick
Slip, trip, fall	✓	Harmful substances	✓	Temperature	
Fall from height		Electrical (shock, burns, fire, arcing, explosion etc)		Weather	
Lone Working	✓	Biological agents	✓	Extreme locations (mountains, mud flats etc)	
Manual Handling	✓	Fire		Use of sharps	
		Machinery (entanglement, incorrect setup etc)		Vehicle movements	

N.B. The above list is not exhaustive and additional options can be found in the Risk Assessment Guidance for Biology (Appendix A) and Media (Appendix B)

HAZARD	PERSONS AT RISK	HOW IS PERSON AT RISK	CONTROL MEASURES	Residual RISK FACTOR*			Action / by whom?	Action / by when
				L	C	R		
Congregation of persons in Main Circulation Areas	Community Students, Staff, Contractors	Spread of the virus by inhaling airborne particles, and touching contaminated surfaces	<ul style="list-style-type: none"> - 2 Meter social distancing encouraged by communications including posters, floor stickers, social media posts, and information on WPIFC website - Numbers will be reduced by the phased re-opening of the facilities which includes reductions in the available facilities and activities. - When feasible a staff member will be outside the main entrance to greet and advise customers prior to them entering the centre of the additional control measures in place - Hand Sanitiser will be made available throughout the centre for all persons - A one-way system will be in operation in most parts of the centre, with directional signage and floor stickers - Fire exits will be used as regular exits to increase the flow of people through the centre and make congregation less likely - Lockers will be limited so that they are spaced apart to help facilitate social distancing - Increased cleaning of surfaces which will regularly come into contact with persons including, locker doors, door handles, hand rails, and counter tops 	2	3	6	<ul style="list-style-type: none"> - Duty Manager to allocate a staff member to be positioned outside the centre welcoming and advising customers for the majority of the opening hours - Risk assessment to be reviewed prior to progressing to stage four of the phased re-opening 	<p>Ongoing after re-opening</p> <p>Ongoing after re-opening</p>

Risk Factor / Residual Risk Factor (R) = Likelihood (L) x Consequence (C). Refer to Risk Matrix on final page.

HAZARD	PERSONS AT RISK	HOW IS PERSON AT RISK	CONTROL MEASURES	RESIDUAL RISK FACTOR*			Action / by whom?	Action / by when
				L	C	R		
<i>Use of the Changing Areas</i>	<i>Community Players, Staff,</i>	<i>Spread of the virus by inhaling airborne particles, and touching contaminated surfaces</i>	<i>- The changing rooms and showers will be made unavailable until stage four is lifted. Customers are asked to change at home prior to using the facilities and shower at home after leaving</i>	2	3	6	<i>None</i>	<i>n/a</i>

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Use and provision of welfare facilities including toilets, potable water, and air conditioning	Community Players, Staff,	Spread of the virus by inhaling airborne particles, and touching contaminated surfaces	<ul style="list-style-type: none"> - Increased cleaning of the toilets, sinks, and touchpoints in the toilet rooms - Changing rooms are out of order, until stage 4 is lifted. Toilet use is permitted. 	2	3	6	WPIFC Staff to regularly clean the lifts door handle and buttons	Ongoing after re-opening
		Stagnant water during the centre closure providing conditions for legionella growth	<ul style="list-style-type: none"> - Regular flushing of the showers and taps in the centre has been carried out every week for a minimum of two minutes per outlet during the closure period - 	1	4	4	Outlet flushing by WPIFC staff to continue when the centre re opens	Weekly Monthly

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HAZARD	PERSONS AT RISK	HOW IS PERSON AT RISK	CONTROL MEASURES	RESIDUAL RISK FACTOR*			Action / by whom?	Action / by when
				L	C	R		
<i>Congregation in the seating areas</i>	<i>Community Players, Staff,</i>	<i>Spread of the virus by inhaling airborne particles, and touching contaminated surfaces</i>	<ul style="list-style-type: none"> - Availability of chairs and tables reduced - Signage to encourage social distancing in place - reduced number in the centre during the phased re-opening - Increased cleaning of touch points when the centre re-opens - Masks must be worn if indoors. If players do not have one, one will be provided. 	2	3	6	<i>WPIFC Staff to regularly clean the touch points in this area</i>	<i>Ongoing after re-opening</i>

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HAZARD	PERSONS AT RISK	HOW IS PERSON AT RISK	CONTROL MEASURES	RESIDUAL RISK FACTOR*			Action / by whom?	Action / by when
				L	C	R		
<i>Interaction between staff and customers</i>	<i>Staff, Players</i>	<i>Spread of the virus by inhaling airborne particles, and touching contaminated surfaces</i>	<ul style="list-style-type: none"> - Face shields to be provided to staff who's roles will likely involve regular interaction with customers indoors - Barriers installed at reception and at the desk - Updated first aid guidance provided to staff in line with updated university policy - Staggered starts for teams. On the hour, quarter past, half past. 	2	3	6	<i>Masks to be worn by players indoors and for staff throughout the shift.</i>	<i>As soon as practicable</i>

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HAZARD	PERSONS AT RISK	HOW IS PERSON AT RISK	CONTROL MEASURES	RESIDUAL RISK FACTOR*			Action / by whom?	Action / by when
				L	C	R		
Staff returning to work following the centres closure	Staff	Spread of the virus by inhaling airborne particles, and touching contaminated surfaces	- PPE provided to for WPIFC staff including masks, - Staff to have Lateral Flow Test (LFT) 24 hours prior to shift.	2	3	6	All staff to observe restrictions on numbers in key areas	Ongoing after re-opening
		Loss of role competency during the 12 month closure	- All staff have been re inducted to their roles and completed competency tests where applicable	1	4	4	None	n/a

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HAZARD	PERSONS AT RISK	HOW IS PERSON AT RISK	CONTROL MEASURES	RESIDUAL RISK FACTOR*			Action / by whom?	Action / by when
				L	C	R		
Office cleanlines	Staff	Spread of the virus by inhaling airborne particles, and touching contaminated surfaces	Office to be cleaned before each shift due to cross contamination from other tenants.	2	3	6	None	N/a

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<p>Assessment conclusion: (i.e. have all foreseeable hazards been identified and control measures put in place to ensure that the risk is as low as reasonably practicable, provided all additional control measures identified have been put in place?)</p>	<p><i>The additional risks to the facilities users have been identified using guidance from PWTAG, WHO, IOSH, UK Active, and CC Leisure Solutions and reasonably practicable controls identified.</i></p> <p><i>This assessment is to be followed in addition to the existing facility and activity risk assessments.</i></p>
<p>Signature of Line Manager / Competent Person:</p>	<p>JHolmes</p>
<p>Review Date:</p>	<p><i>Whilst an exact date is unspecified at present, this assessment should be reviewed prior to moving to any second phase of re-opening the centre which would involve the addition of any activities or activity areas.</i></p>

Risk Matrix

		CONSEQUENCE				
		1 Insignificant	2 Minor	3 Moderate	4 Major	5 Critical
LIKELIHOOD	1 Rare	1 NO ACTION	2 NO ACTION	3 MONITOR	4 MONITOR	5 MONITOR
	2 Unlikely	2 NO ACTION	4 MONITOR	6 MONITOR	8 ACTION	10 ACTION
	3 Possible	3 MONITOR	6 MONITOR	9 ACTION	12 ACTION	15 URGENT ACTION
	4 Likely	4 MONITOR	8 ACTION	12 ACTION	16 URGENT ACTION	20 STOP
	5 Almost Certain	5 MONITOR	10 ACTION	15 URGENT ACTION	20 STOP	25 STOP

Risk = Likelihood x Consequence

Likelihood:

- 1 Rare - this will probably never happen
- 2 Unlikely - do not expect it to happen / recur but it is possible it may do so
- 3 Possible - might happen or recur occasionally
- 4 Likely - will probably happen / recur but it is not a persistent issue
- 5 Almost Certain - will undoubtedly happen / recur, possibly frequently

Consequence:

- 1 Insignificant - no or minimal injury / insignificant damage to equipment or property
- 2 Minor - minor damage to property, or minor injury or illness requiring minimal medical intervention
- 3 Moderate - injury requiring medical assistance and could result in time off work, damage to property requiring repair
- 4 Major - major injury or damage to property, leading to prolonged time off work, increased time in hospital, and likely prosecution
- 5 Critical - incident leading to multiple permanent injuries, irreversible health effects, or death. Permanent loss of facility, or persecution

Risk Factor / Residual Risk Factor:

NO ACTION (1-2): No further action, but ensure controls are maintained and reviewed

MONITOR (3-6): Look to improve at next review or if there is a significant change

ACTION (8-12): Improve within a specified timescale

URGENT ACTION (15-16): Take immediate action and stop activity if necessary; maintain existing controls rigorously

STOP (20-25): Stop activity immediately